

**NIHSDA
Board of Directors Meeting
August 12, 2004**

Call to Order: Lee Turney, President-Elect, called the meeting to order at 1:10 p.m. CDST.

Roll Call: Kathryn Helsel, called roll and a quorum was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President - Elect Lee Turney Treasurer - Suellen Hixon Region 1 - Tina Saunooke Region 3 - Joyce Thomas Region 4 - Denise Keene Region 6 - Caroline Alcaida Region 7 - Dorothy McCloud Region 9 - Vicky Nomee, Alt. Region 10 - Theo Bayou	President - Mavany Verdugo Secretary - Connie Guillory Region 8 - Jane Metcalf	Region 2 - Amy Waukau Region 5 - Kathleen Sando Region 9 - Jessie Deardorf

Others present: Kathryn Helsel and Kristi Bentkowski, MCS/TFA.

Agenda Review. The Agenda was presented for approval. Agenda was approved with additions:

- Suellen requested that Review of the RFP be added under unfinished business.
- Joyce requested that the Region 3 Election Report be added to new business.

Joyce moved to accept the agenda with the additions. Suellen seconded. Motion carried.

Minutes Approved. Minutes of the July 8, 2004 meeting were approved with the following changes. A spelling error in the Treasurer’s Report will be corrected. On page 2 under “Membership Report” on the 3rd line: remove “and/or receive notice” and replace with “in Regional elections.” Caroline moved to accept this change. Joyce seconded. Motion passed.

Treasurer’s Report. Suellen presented the Income and Expense Report and Budgets. There were a few Conference expenditures as well as a refund to Standing Rock. Vicky moved to approve the Treasurer’s Report. Caroline seconded. Motion passed.

Membership Report. Kathryn updated the Board on the current NIHSDA membership. She suggested the representatives contact the non-member grantees in their region by telephone.

The Board discussed, and it was decided, this report was merely informational and did not require a motion to accept.

UNFINISHED BUSINESS

RFP Process

MCS/TFA was asked to leave the call for this portion of the meeting.

Joyce moved to delay the RFP until the face-to-face meeting in October. Theo Bayou seconded. Motion passed.

NEW BUSINESS

Regional Election Reports

Region 2 – No representative present to report.

Region 3 – Lucille Bigfire from Winnebago is the new representative, Hilda Marshall is the alternate. These positions are only for one year.

Region 4 – The same representatives were re-elected

Region 6 – They are on their second announcement. There were no nominations for the first.

Region 8 – No representative present to report.

Region 10 – Elections should be finished next month.

MCS Contract

The Board asked TFA to submit a proposal for January to December of 2005 that includes both the Management Consultant and Conference portions.

Executive Committee Report

Selection of a consultant for the strategic framework

The Board received two proposals, one from Teamworks International and the other from Desautel Hegey Communications. The executive committee recommends Teamworks International.

Suellen made a motion to authorize the TFA MCS to negotiate with Teamworks that their meals and incidentals costs not exceed the federal per diem. Dorothy seconded the motion, Vicky abstained from the vote and the motion was carried.

Letter on membership concerns

The Executive Committee has drafted a letter to Joan Ohl requesting a meeting to address concerns of the NIHSDA membership. A date range of September 20-24 for the meeting needs to be added to the letter to coincide with the AI/AN Conference in September. Lee, Mavany, Connie, Tina, Caroline and Theo said they would be at the conference. A cc of the letter will go to Windy, Amanda, Georgey and Wade Horn and then a final copy will be e-mail to the Board.

Conference Location

Green Bay, WI – 34 points

Portland, OR – 27 points

Caroline moved to have the 2005 Conference in Green Bay, WI. Denise seconded. Motion passed.

Before a decision is made on the 2006 NIHSDA Conference location, the Board would like to inform the membership that there is not a reservation in Portland to have the 2006 Conference there.

M. E. Hayes' Request

Mary Ellen has requested the Association pay half her expenses for the October Annual Board Meeting. Caroline moved to approve paying half the expenses, Joyce seconded. Motion carried. This will be Mary Ellen's last meeting. Lee suggested the Board honor her for her hard work and support.

Corporate Sponsorship

John Pavek, Head Start Director at Oneida, has offered to raise funds for the 2005 Conference in Green Bay. He has requested a letter, signed by the President, granting him permission to solicit donations for the Conference. Joyce moved to approve John's offer to solicit. Dorothy seconded. Vicky brought up the question of screening the sponsors. Lee suggested he would work with John. The motion was amended by Vicky to include appointing Lee as a representative to work with John. Dorothy's second stood and the motion carried.

Memorandum of Partnership

Due to time constraints this item will be covered at the next meeting.

Annual Meeting

Suggested time for the October meeting.

Lee suggested the following flow:

October 7 would be the travel day. The Board would meet at 5:00 p.m. that evening to take care of regular Board business.

The 8th and 9th would be for strategic planning.

On the 10th they would reconvene the Board Meeting to finish any business.

Lee would like to see this solidified by the beginning of September. Board members are to submit any agenda items to the MCS by next Friday, Aug 20.

Other New Business

Funding and PRISM Review Survey: Kathryn sent this out to the Board and would like to get their suggestions by close of business on Friday, Aug 13. The survey will then be sent to the membership.

There being no further business, Suellen moved to adjourn the meeting. Theo seconded. The meeting adjourned at 2:45 p.m. CDST.