

**NIHSDA
Board of Directors Meeting
February 12, 2004**

Call to Order: The meeting was called to order by Mavany Verdugo, President. A quorum was established at 1:10 p.m. PST. Roll Call was taken.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Mavany Verdugo President Elect – Lee Turney Secretary – Connie Guillory Region 1 – Tina Saunooke Ann Belleau, Alt. Region 3 – Joyce Thomas Region 4 – Denise Keene Region 5 – Kathleen Sando Carmen Lieurance, Alt. Region 6 – Caroline Alcaida Region 7 – Helen Carson Region 9 – Verna Henderson Region 10 – Theo Bayou	Treasurer – Suellen Hixon Region 8 – Jane Metcalf	Region 2 – Amy Waukau

Others present: Kathryn Helsel, MCS Consultant, Greg Smith, Attorney Johnston & Associates.

Agenda Review: The agenda was reviewed. Items added were: status of conference report, information from the Salary Survey of Head Start Directors and the State of Idaho mandatory meeting to discuss TANF sponsored children in Head Start. Mavany recommended if Greg Smith comes onto the phone, we will amend the agenda to speak with him. Lee moved to accept the agenda with the additional items. Theo Bayou seconded; motion passed.

Minutes Approved.

December 11, 2003. Mavany Verdugo presented the December 11, 2003 minutes for approval. Helen Carson moved for approval; Theo Bayou seconded. Motion passed.

January 8, 2004 Minutes. The January 8, 2004 minutes were presented for approval. Joyce Thomas moved to approve; Denise Keene seconded the motion. Discussion surrounding the January 8, 2004 minutes were presented based upon a response from Connie Guillory, Secretary, questioning if a quorum was present to conduct business and the status of an alternate to alternate voting from Region 4. A recommendation from that discussion was to have this as an action item for the March Board meeting under By-Laws to define how many alternate(s) there will be for each region. Lee Turney requested a roll call vote to approve the minutes of January 8, 2004. A majority voted for approval. Connie Guillory voted against approval of the minutes. Motion passed.

Treasurer's Report. Kathryn Helsel gave the Treasurer's report in Suellen Hixson's absence. Per the By-Law Amendment, the Treasurer's Report reflected the amended corporate year from January to December of every year.

Lee Turney moved to accept the Treasurer's report; Verna Henderson seconded. Motion passed.

Membership Report: Kathryn Helsel reported no new members have joined since January, twenty-five (25) grantees are not members. Kathryn discussed the joining cycle for this upcoming fiscal year. If a member joins in April or May, the program will have dual membership beginning June 1. There are 137 members. Discussion occurred regarding how successful the Listserve is and the active participation by members. The question of non-members accessing the Listserve was raised. Helen Carson moved to approve the Membership Report, Caroline Alcaida seconded, motion passed.

Kathryn gave the results of the Region 8 election and reported that Susan Carlson was elected as the Alternate. She will be seated in March at the Board meeting scheduled prior to Southwest Indian Consortium Conference, Albuquerque, New Mexico.

Attendance Report: An Attendance Report was requested to see if attendance requirements were being met according to the By-Laws. The By-Laws describes the process for the President to speak with the Regional Representatives who are not in compliance with attendance and to give a report to the Board. Lee Turney, Mavany Verdugo and Connie Guillory lead the discussion and the reasons for this request.

Regional Representatives discussed some of the obstacles of getting their Regional programs together. Connie Guillory spoke of the documentation that must be submitted showing approval from a Policy Council and/or Tribal Council supporting participation on the NIHSDA Board.

Reauthorization Report: Greg Smith, Attorney, came on the line stating "not much is happening." Greg reported that he did speak with the House Side and that the House side is waiting for the Senate to move. The two houses are trying to resolve differences. Greg is anticipating that the Ad-Hoc Advocacy members will probably go back to D.C. in late March.

Conference Report: Kathryn Helsel gave an updated report on the annual NIHSDA Conference scheduled for June 6-10, 2004, Palm Springs, California. The vendor list has been expanded. Kathryn has been in touch with the two (2) hotels, the Hilton and the Spa Hotel. The Hilton is the Conference hotel and the overflow is the Spa Hotel. Kathryn explained that equal billing is required for both hotels and we need to express that when we advertise. Menu's are ready to be approved. The Conference budget will be presented to the Board of Directors meeting in March.

