

**NIHSDA
National Training Board of Directors' Meeting
Hilton Hotel, Palm Springs, California
June 5 and 10, 2004**

Friday, June 5

Call to Order: Mavany Verdugo, President, called the meeting to order at 8:30 a.m. PDT.

Roll Call—Roll call was taken by the Secretary, Connie Guillory.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Mavany Verdugo President-Elect - Lee Turney Treasurer – Suellen Hixon Secretary - Connie Guillory Region 1 – Tina Saunooke Region 3 – Joyce Thomas Region 4 – Denise Keene Region 5 – Kathleen Sando Region 6 – Caroline Alcaida Region 7 - Dorothy McCloud Region 8 – Jane Metcalf Susan Carlson, Alt. Region 9 – Jesse Deardorf Vicky Nomee, Alt. Region 10 – Theo Bayou Johnnie Cain, Alt.	Region 2 - Amy Waukau	

Others present:: Mary Ellen Hayes, NHSA Representative; Toni Dobrec and Kathryn Helsel, MCS/TFA; Audrey Waite, Aboriginal Head Start from Canada.

Welcome and introduction of Board members. Mavany Verdugo welcomed everyone present and each individual introduced themselves.

Agenda Review:

The Agenda was presented for approval. Comments and/or revisions were solicited. Lee Turney submitted consideration to include strategic planning framework. Also seating of the Alternate for Region 9, Vicky Nomee. Lee moved to accept revisions to the Agenda, Joyce Thomas seconded. Motion passed.

Lee moved to accept the resignation of Region 9 Representative Verna Henderson. The results of the election were announced, Jesse Deardorf is the Regional Representative and Vicky Nomee is the Alternate.

In preparation for the teleconference with AI/AN Programs Branch Chief, Georgey Sparks, questions were solicited from the board. Lee wrote the questions on the board.

Action Items

1. Updates for Management Initiative,
2. Waiver policy for non-federal share,
3. Property accountability,
4. Region XI Conference financial support from the Bureau,
5. National Reporting System (NRS) retraining dollars, and
6. Supplemental funding deadline and criteria.

Georgey Sparks joined at 9:00 a.m. The questions listed were asked and Georgey spoke of issues the Board should know about.

1. Erroneous payments have been found by the Head Start Bureau but the AI/AN Programs Branch is okay from 2001 to present.
2. Child Outcomes. It was reported that the AI/AN Branch is doing okay compared to other programs.
3. Management Institute is going to be held and programs were encouraged to attend, July 12-15, 2004.
4. She also spoke of the status and concerns regarding "under-enrollment." [Corrected in July 8, 2004 Minutes.]
5. The question of non-federal share waiver was discussed because it has been reported that the Head Start Bureau is stating, "there will be no more waivers given." [Corrected in July 8, 2004 Minutes.]
6. Property Accountability Report. It was recommended that an e-mail be sent to Carmen Byrd requesting clarification regarding the use of this report.
7. It was reported that Delores Dickinson, Ben Sharp and Carmen Byrd are the only one's who can cut FAA's. Bill Wilson is no longer employed at Head Start.
8. The Region XI Conference is scheduled for September 23 - 25, 2004. September 21 is the grand opening for the National Museum of the American Indian. The Grand Hyatt in downtown D.C. is the host hotel. AI/AN has blocked 600 rooms for the conference. It was reported that programs have been calling to reserve rooms and they are saying, rooms are not available. Georgey stated, she would check into it for us.
9. Questions surrounding criteria and amounts for the supplemental funding deadline was discussed. [Corrected in July 8, 2004 Minutes.]

Georgey spoke to the Board and asked, how is our support on NIHSDA Advocacy going? The Board responded that we haven't lost momentum but there are no gains either. Kathryn Helsel gave a report on the Stephanie Monroe (staff person for the Health, Education, Labor and Pension Committee) visit to Acoma, Laguna and Navajo Head Start Programs.

Georgey reported that the Branch only has eight (8) Program Specialists on board. She has lost ten (10) federal staff. She spoke of the Fatherhood Conference scheduled in Dallas, Texas and she reported the requests for supplemental funding did not match registrants. She stated, if a program received funding to attend, they should plan on going to the conference.

The Board thanked Georgey for speaking with us. A break was called for from 10:20 to 10:40 a.m.

The Board came back and discussed the conversation with Georgey. There being no further discussion, reference was made back to the agenda.

Minutes Approval. Minutes of 5/13/04 was presented. Joyce moved to accept the minutes; Lee seconded. Minutes were approved.

Treasurer's Report. Suellen Hixon presented the Treasurer's Report for approval. Jane Metcalf moved to accept the Treasurer's Report as presented; Kathleen Sando seconded. Motion to accept is approved.

Suellen presented to the Board for consideration the use of an approved credit card under the name of NIHSDA with a \$300.00 ceiling limit per transaction. Caroline Alcaida moved to establish the \$300.00 ceiling limit without Board approval allowing Three Feathers Associates to use NIHSDA credit card. Joyce seconded. Motion passed.

Membership Report. Kathryn Helsel, MCS, gave an updated Membership Report. Consensus to accept.

Kathryn requested time for the Board to "walk the conference" so the Board will see and visualize the conference layout.

Upon the return from walking the conference, the Board moved to prioritize the agenda. The agenda was prioritized in the following order:

- 1) **Unfinished Business.** Memorandum-of-Partnership (MOP) with Northwest Indian Head Start Coalition, Southwest Indian Consortium and NIHSDA. Sue Carlson reported that she had been unable to get a quorum for the Northwest Coalition. Thus still unfinished business. She will try to have a telephone conversation while in Palm Springs to get a vote.
- 2) **Agenda for Membership Meeting.** Topics were discussed for the membership meeting scheduled for 7:00 a.m. on Wednesday and "how to" present and conduct business and document concerns noted. Membership Agenda developed and approved.
- 3) **Updates on Standing Committees.** How to present and implement changes if recommended from the committees.
- 4) **NHSA Scholarships.** Lee presented issues surrounding NHSA Scholarships. Connie moved to refer scholarship application process to NIHSDA to become its own and refer to the Education and Information Committee. Jane Metcalf seconded, motion passed.

- 5) **Conference Attendance.** Kathryn Helsel reported that there are 297 people registered as of 5:00 p.m. today. Kathryn reviewed the conference agenda, the assignments for board members and reviewed the budget.
- 6) **Conference Wrap-Up.** The Board reviewed the agenda wrap-up for June 10th. It was determined there would not be a quorum on June 10th but those board members still remaining would meet to debrief.
- 7) **Membership, Finance and Budget Committee Report.** Suellen submitted a Membership, Finance and Budget Report for the record.

Connie moved to recess at 4:07 p.m. Lee seconded. Motion passed.

Thursday, June 10, 2004.

The Board of Directors reconvened at 2:35 p.m. to wrap-up and hear preliminary reports.

Discussion items:

The raffle netted \$980.00.

There were 311 in attendance; 220 for lunch. NIHSDA will be charged for 200 lunches.

A thank-you will be sent to The Mildj Co. and myself, Connie, for the raffle item.

LouAnn Tenequer purchased an item from the Silent Auction, but it was discovered to be broken. She stated she would consider all of the options from maintaining the bid or declining the offer.

Update on Reauthorization. Gregg Smith, Attorney, gave an update and discussion ensued regarding steps for the Board to undertake.

- 1) Gregg stated he would write a follow-up letter to Tommy Thompson following the No Child Left Behind Act signing document he attended along with Mavany Verduo, President. To support this effort Gregg stated, a goal of 50 Tribal leaders to support our efforts was suggested. He would also write this letter in 1 ½ weeks for the 4% set-aside.
- 2) President Bush's Executive Order regarding No Child Left Behind Act is to be written within 90 days. NIHSDA needs to develop a strategy to be included on the work group.

2005 Conference. It was recommended to publish on the List Serve for 14 days at which time programs could submit names of conference sites and why.

