

**NIHSDA  
Board of Directors Meeting  
November 10, 2004**




**Call to Order:** Lee Turney, President, called the meeting to order at 11:00 a.m. PST.

**Roll Call:** Roll call was taken by Connie Guillory, Secretary. A quorum was present.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Lee Turney Immed. Past President – Mavany Verdugo Secretary – Connie Guillory Treasurer – Dorothy McCloud Region 1 – Ann Belleau Region 2 – John Pavek, Alt. Region 3 – Hilda Marshall Region 4 – Denise Keene Region 5 – Carmen Lieurance Region 6 – Mary Bendle Caroline Alcaida, Alt. Region 7 – Elaine Bender Region 8 – Susan Carlson, Alt. Region 9 – Jessie Dearnorff Region 10 – Theo Bayou MaryEllen Fritz, Alt.	Region 8 – Jane Metcalf	Region 2 – Amy Waukau

Others present: Kristi Bentkowski and Kathryn Helsel, TFA/MCS.

**Agenda Review.** The Agenda was presented for approval. Agenda approved with the following additions:

-  Listserv
-  Attendance record
-  Regional representative form provided by MaryEllen Fritz

Carmen Lieurance moved to approve the additions. John Pavek seconded. Motion passed.

**Minutes Approved.** Minutes from the October 7 & 10, 2004 meetings were presented. Connie Guillory moved to approve the minutes. John seconded. Motion passed.

**Treasurer’s Report.** Dorothy McCloud presented the Treasurer’s Report. Ann Belleau moved to accept the Treasurer’s Report as presented. Denise Keene seconded. Motion passed.

**Membership Report.** Kathryn Helsel gave an update on NIHSDA membership and reported that “we are six (6) months into the membership year (June 1 – May 31) and we are still missing 35 grantees.” Discussion ensued on how to get those programs to join the Association. It was recommended that the Regional Representative’s personally contact each program and connect with Three Feathers to coordinate the effort.

**AI/ANPB Update.** Amanda Bryans, Director of Program Operations, AI/ANPB, joined us at 11:20 a.m. PST to provide updates.

- ☞ All Technical Assistance/Local Area Specialist staff will be in D.C. the week of November 15 - 19. Windy Hill and Head Start staff will present at the meeting the Head Start Bureau's priorities.
- ☞ Issues of concern for the Head Start Bureau are: Fiscal Management, i.e., fiscal "viability" of the grantee; Under-enrollment; and Income. For Native programs they want assurance that 51% of children are income eligible.
- ☞ The Board inquired about a response to the letter submitted by the Board to Joan Ohl, Commissioner, ACYF and Windy Hill, Associate Commissioner, Head Start Bureau. Amanda stated that she has seen a draft and it is ready for signature.
- ☞ Regarding fiscal, a minority of programs have become high profile. These programs have been re-reviewed using a variety of fiscal instruments including the 2005 PRISM Fiscal Checklist.
- ☞ Board members referenced the AI/ANPB web site and how outdated it is. Recommended it be updated to provide current information.
- ☞ Statutory set-aside for American Indians.
- ☞ Will there be expansion for Early Head Start funding? Amanda stated, no.
- ☞ The question about "seamless service" for programs with both EHS and HS money was asked. Amanda said that they were separate funding streams and needed to stay separate.
- ☞ The AI/AN Branch has eleven (11) Specialists; three (3) new ones for the Branch.
- ☞ Fatherhood applications are due December 10, 2004. The Hispanic Conference is scheduled for January 2005.
- ☞ Discussion took place regarding the annual AI/AN Regional Conference and what month it would be held and who is the targeted population. Ms. Bryans thought sometime in August and would not to conflict with other conferences. The targeted population will be Cooks, Transportation and Administrative Support. Susan Carlson informed the Board that the Northwest Indian Head Start Coalition Conference will be held the 3<sup>rd</sup> week in August.
- ☞ She spoke of the Head Start Bureau and Tribes and the importance of partnerships.

**Unfinished Business.** Regional Reports were given at this time.

- Region 1. The Board was informed that Tina Saunooke has resigned because she is no longer employed. Ann, the Alternate, has agreed to replace Tina until elections can be held. A letter will be sent out informing the Tribes in that region.
- Region 2. John stated that programs in Minnesota and Wisconsin would be conducting "mock" PRISM reviews.
- Region 3. Hilda Marshall was elevated from the Alternate to Regional Representative. She was welcomed to the Board. She stated she will be going to Nebraska and find out what's going on. She also stated she was just elected to the Northwest Indian Head Start Coalition Board of Directors.

- Region 4. Denise reported that seven (7) programs will be reviewed in this Region beginning February 2005. They are trying to schedule a meeting so that the new program, Kickapoo of Texas can attend.
- Region 5. Carmen reported that elections will occur for New Mexico and Colorado on November 12. The by-laws are being reviewed. She was happy to find out about the MOU signed with the Northwest Indian Head Start Coalition, the Southwest Consortium of Head Start Programs, Inc. and NIHSDA. She reported that their region is concerned about under enrollment.
- Region 6. Mary Bendle reported that their monthly meeting of programs would be held in San Carlos on November 15.
- Region 7. Elaine Bender moved from Alternate to Regional Representative as Dorothy is now the Treasurer.
- Region 8. Susan will be in contact with Jane Metcalf to discuss ways to communicate with the programs in this Region. Susan stated she would contact the Tribes to find out why they have not joined the Association. At the October quarterly meeting in Worley, Idaho, the Board was informed that Jane was on leave as her husband was very ill.
- Region 9. Jessie Deardorff reported that "she is back" and that she will be contacting the Tribes in her Region to join the Association. She stated that she felt out of the loop because her program lost all means of communicating, not only with the Board but within her Tribe.
- Region 10. Theo Bayou reported that MaryEllen attended the Alaska State Board meeting and will give a report. She too is contacting programs to join the Association. It was reported that Brenda Krupa is now at Tanana Chiefs and she and MaryEllen were elected to the State Board. There will be a regional meeting, in February 2005.

**Conference Update.** Kathryn gave a conference update. Kristi Bentkowski is working on a new flyer for the Conference. Dates were discussed regarding sending out the second notice after approval. The local Conference committee members are Amy Waukau and John. Lee, Mavany Verdugo and Kathryn will be the primary Conference planners.

**Strategic Roadmap.** Lee gave an update. A meeting of the Executive Committee has been set for November 15 to review the document and, based upon recommendations, the report will be given to the full Board in December.

#### **New Business.**

1. NIHSDA Alert on the internet. Lee spoke of how the Listserv is handled. Dorothy moved to develop a procedure for e-mail distribution that would distinguish between NIHSDA Information and NIHSDA Alert. Carmen seconded. Motion carried.
2. The Canadian National Conference will be held in Winnepeg, Canada, November 28 to December 1, 2004. Lee will attend.
3. Discussion took place regarding giving a gift to Greg Smith, NIHSDA Attorney. Greg and his wife had triplets. Connie moved to give a gift for each baby. Ann seconded. Motion passed.

