

**NIHSDA
Annual Board of Directors' Meeting
October 7-10, 2004
Coeur D'Alene Casino Resort Hotel - Worley, Idaho**

Thursday, October 7th

Call to Order: Mavany, President, called the meeting to order at 5:00 PDT. MaryEllen was asked to give the Opening Prayer.

Roll Call: Connie, Secretary, conducted the roll call. A quorum was present.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Mavany Verdugo President-Elect – Lee Turney Secretary – Connie Guillory Treasurer – Suellen Hixon Region 2 – Amy Waukau Region 4 – Denise Keene Region 5 – Suellen Hixon, Auth. Sub. Region 6 – Caroline Alcaida Region 7 – Dorothy McCloud Region 8 – Susan Carlson, Alt. Region 9 – Vicky Nomee, Alt. Region 10 – Theo Bayou	Region 1 – Tina Saunook Region 3 – vacant Region 8 – Jane Metcalf Region 9 – Jessie Deardorff	

Others present: Kathryn Helsel and Toni Dobrec, MCS/TFA; Mary Ellen Hayes, Friend Representative to NHSA; Mary Bendle, Region 6; and MaryEllen Fritz, Region 10 Alternate. Mary will represent Region 6 and MaryEllen will represent Region 10. Both will be seated on October 10, 2004.

Approval of Agenda: The Agenda was reviewed, amended and adopted. The Agenda was adopted with the addition of a “Request For Proposal” process to be included on Thursday, October 7, 2004. Lee moved and Theo seconded that the Agenda be approved with the addition. Motion passed.

Introduction of Board Members: Current members and members to be seated were introduced.

Minutes Approved: The September 9, 2004 minutes were presented for review and approval. Amy moved to approve; Dorothy seconded. Motion passed.

Treasurer’s Report: Suellen presented the Treasurer’s Report. She referred to the Income and Expense Report as prepared. Caroline moved to approve; Amy seconded. Motion to approved the Treasurer’s Report passed.

Membership Report: Kathryn presented the Membership Report current to date, which shows that our membership rate is at 76%. Normally during this time of the year we are at 90%. She reported that the Kickapoo Tribe of Texas has joined NIHSDA for the first time.

Executive Session was called at 5:55 p.m. to discuss TFA/MCS contract:

The proposed TFA/MCS contract was presented with recommendations. Dorothy moved to enter into the proposal contract with Three Feathers Associates for \$168,747.00 as amended to read, "NIHSDA agrees to the contract price with TFA and reserves the right to redirect funding and staff time based upon priorities identified in the strategic framework." Amy seconded the motion. The Board came out of the Executive Session at 6:45 p.m. TFA representatives returned.

Break at 6:45 p.m. for 15 minutes.

Meeting called back to order at 7:00 p.m.

Amy moved to amend the Agenda and change Seating of Board members Mary Bendle and MaryEllen Fritz and the Election of Treasurer to Sunday, October 11, 2004 after the scheduled tele-conferences. Dorothy seconded, motion passed.

Review and Approval of 2005 Budget: Suellen presented the proposed 2005 budget. The 2004 and 2005 budgets were compared. Connie moved to approve the 2005 Operating Budget; Amy seconded. Motion passed. It was noted that, as presented, NIHSDA will start the 2005 budget year with a deficit of \$44,425.00.

Request for Proposal Process (RFP): The Board called for an Executive Session at 7:35 p.m. Suellen presented the results of input from Board members to the RFP process. Comments and input were shared via e-mail. Lee moved to adopt the RFP process as presented; Caroline seconded. Motion passed.

Review of Meeting with Joan Ohl, Windy Hill, Amanda Bryans and Georgey Sparks, September 22, 2004: Mavany and Connie gave the report and stated, "the meeting was productive and interactive." The results of our survey and the Statement of Concerns were given to them prior to our meeting. Concerns were addressed regarding a response in writing. Mavany wrote a thank you to Joan Ohl, Commissioner. Connie moved that a response be requested by October 31, 2004; Caroline seconded. Motion passed.

There being no further business Lee moved to recess; Amy seconded. Motion passed.

Friday, October 8th

NIHSDA Strategic Framework workshop presented by Dennis Cheesebrow, TeamWorks International.

Saturday, October 9th

NIHSDA Strategic Framework workshop continued.

Sunday, October 10th

Roll Call. Continuation of the Annual Board Meeting was called back to order at 8:25 a.m. A quorum was present.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Lee Turney Immed. Past President – Mavany Verdugo Secretary – Connie Guillory Treasurer – Dorothy McCloud Region 2 – Amy Waukau Region 4 – Denise Keene Region 5 – Suellen Hixon, Auth. Sub. Region 6 – Mary Bendle Caroline Alcaida, Alt. Region 8 – Susan Carlson, Alt. Region 9 – Vicky Nomee, Alt. Region 10 – Theo Bayou MaryEllen Fritz, Alt.	Region 1 – Tina Saunook Region 3 – vacant Region 7 – Elaine Bender Region 8 – Jane Metcalf Region 9 – Jessie Deardorff	

The Agenda, as amended, was continued on October 10, 2004.

Annual Audit Report: Jim Northcutt, CPA, joined the meeting at 8:30 a.m. He reported that NIHSDA is in compliance with general accounting principles. The 990 is ready to be signed and sent to the IRS. Theo moved to accept the Annual Audit Report as submitted; Dorothy seconded. Motion passed.

Susan, Region 8 Alternate, introduced the board members of the Northwest Indian Head Start Coalition: Mike Rousseau, Minetta Iron Pipe and Christy Horn.

Legislative Update, Greg Smith, NIHSDA Lobbyist: Kathryn handed out information sent from Greg prior to our teleconference titled Children and Families Services Programs, FY 2005 Labor, HHS Appropriations Bill, Senate Report 108-345, September 15, 2004, Head Start Funding.

Highlights from Greg's report:

- We won't see Reauthorization of the Head Start Act this year! There are no plans for Congress to do anything before the 2004 elections.
- In principle, Head Start will only be authorized as prescribed by law.
- Both Republican's and Democrat's support Indianess as presented by NIHSDA in Reauthorization.
- Head Start like other programs has been authorized by a continuing resolution. The continuing resolution only authorizes funding programs at last year's level.
- Board members asked Greg, "What should we do?" He reported that "Any data that shows Indian Head Start works is needed."

The telephone call ended at 9:45 a.m. There was a break from 9:45 to 10:00 a.m. prior to the 10:00 a.m. call with Amanda Bryans.

AI/ANPB Update - Amanda Bryans, Director, Division of Program Operations, Head Start Bureau: Several attempts were made to contact Amanda with no success. Mavany presented a copy of an e-mail dated 9/30/04 in which Amanda confirmed participation and availability to participate in our telephone call.

NHSA Quarterly Report: Mary Ellen Hayes, NIHSDA Friend to the National Head Start Association (NHSA), gave her report verbally and in writing.

Highlights:

- The National Parent Conference will be held in Salt Lake City, Utah, December 10-14, 2004.
- The National Head Start Conference is scheduled May 24-27, 2005 in Orlando, Florida.
- Head Start will be celebrating its 40th Anniversary in 2005.
- Success stories are still needed by all programs.
- There is still talk about State Demonstration projects.

Election Results, Seating of New Board Members: Mavany announced the results of the elections for the Regions 2, 4, 6, 8 and 10. Seating occurred at 10:35 a.m.

- Region 2: Amy Waukau re-elected; John Pavek, Alternate
- Region 4: Denise Keene, re-elected; Cindy Griffith, Alternate
- Region 6: Mary Bendle, San Carlos Apache; Caroline Alcaida, Alternate
- Region 8: Jane Metcalf, re-elected; Susan Carlson, Alternate re-elected
- Region 10: Theo Bayo, re-elected; Mary Ellen Fritz, Alternate

Suellen moved to accept the new members as elected; Caroline seconded. Motion passed.

Election of Treasurer. Mavany referred to the vacancy of the Treasurer. Suellen's term has expired. Connie moved to nominate Dorothy McCloud to the position of Treasurer; Lee seconded. Nominations ceased. Dorothy McCloud accepted the position of Treasurer.

Memorandum-of-Partnership Signing. Presidents Mavany Verdugo, NIHSDA, Jacqueline Bird, Southwest Consortium of Indian Head Start Programs, Inc., and Susan Carlson, Northwest Indian Head Start Coalition signed the approved Memorandum-of-Partnership.

Installation of President. Immediate Past President, Mavany, turned the gavel to Lee, President Elect, as the new President of NIHSDA. Mavany gave gifts and thanked the Board for their support.

Recognition of Board Members. Lee acknowledged outgoing members Suellen, Treasurer; Joyce, Region 3; and Mary Ellen, Friend Representative to NHSA. Each member was thanked for their participation and hard work.

Lunch Tour of the Coeur d'Alene Early Childhood Learning Center.

2004 Conference Report Review. Kathryn gave the 2004 Conference Report. This Report is used to help the Board plan for the next Conference.

2005 Training Conference. The Conference co-chairs are Lee and Mavany. The Conference theme will be "Celebrating 25 years of Indian Leadership." The goal of the Conference is to present Pre-Intensives and workshops to assist programs with emerging accountability across all levels of management and leadership.

The 2005 Conference is scheduled for Green Bay, Wisconsin, June 21 - 23, 2005. The Board will meet June 17 - 18; June 19 & 20 will be Pre-Intensive workshops.

Committee Workgroup Reports. Lee recommended reports from the Committee Workgroup be placed on hold.

NHSA Representation. Lee presented to the Board the option of continued NHSA Representation. Per the Operations Manual, the Friend to NHSA expires at this meeting. Pros and cons of continuation to the National Head Start Association was presented. Amy made a motion that the Friend to NHSA, Mary Ellen Hayes, continue until May 2005; Dorothy McCloud seconded. Motion carried.

