

**NIHSDA
Board of Directors Meeting
September 9, 2004**

Call to Order: Mavany Verdugo, President, called the meeting to order at 1:05 p.m. CDST.

Roll Call: Toni Dobrec, TFA, called roll and a quorum was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Mavany Verdugo President-Elect – Lee Turney Secretary – Connie Guillory Treasurer – Suellen Hixon Region 1 – Tina Saunook Ann Belleau, Alt. Region 4 – Denise Keene Region 6 – Caroline Alcaida Region 7 – Dorothy McCloud Elaine Bender, Alt. Region 9 – Vicky Nomee, Alt. Region 10 – Theo Bayou	Region 3 – Joyce Thomas Region 5 – Kathleen Sando	Region 2 – Amy Waukau Region 8 – Jane Metcalf Region 9 – Jessie Deardorff

Others present: Wendy Nunez, Sr. Program Specialist, Nez Perce Head Start; Amanda Bryans, Director of Program Operations, AIANPB; Cheryl Wilson, Acting Director, IHS-Head Start Program; Bob Bialas, Environmental Health Specialist, IHS-Head Start Program; Toni Dobrec, Kristi Bentkowski and Carol Wedel, TFA/MCS.

AI/AN Report. Highlights from Amanda Bryans.

- < Amanda has worked with the Head Start Bureau for five (5) years;
- < The current Administration is careful regarding communication; interpretation of policies.
- < Georgeline Sparks, Chief of AI/AN Programs Branch, has been temporarily assigned for 90 days to work with a program outside of Washington, D.C., but she has not been relieved of her duties.
- < The Conference information is on the web and the agenda will be available soon.
- < The end of the fiscal year is upon us and only small supplemental grants will be awarded; there were too many applications.
- < There are new faces in the organization. An outside contractor has been assigned, thus reducing the workload and responsibilities. The question was asked as to how long would this contractor be in place and they are looking at staggering the positions.

Indian Health Service Report. Highlights from Cheryl Wilson.

- < The Memorandum-of-Agreement between the Indian Health Service and the Head Start Bureau has been signed.
- < There are significant changes from the past. This Agreement primarily addresses health areas for Early Head Start and Head Start. The description of services was referenced from the Agreement.

- < Ann inquired about dental consultants and Cheryl stated it has changed and is no longer providing T/A.
- < Area offices will not receive money under this new Agreement.

Amanda Bryans and Cheryl Wilson were thanked for coming on our conference call. They signed off at 1:30 p.m. CDST

Agenda Approval. The agenda was reviewed and adopted. Kristi was added under New Business to address the survey results. Motion to approve was made by Theo; Denise seconded. Motion passed.

Minutes Approved. The August 12, 2004 minutes were presented for review and approval. A motion to approve the minutes was made and seconded. Motion passed.

Treasurer's Report. Suellen presented the Treasurer's Report. Dorothy moved to approve the Treasurer's Report; Vicki seconded. Motion passed.

Three Feathers Associates has submitted a proposal for management consulting services and conference for corporate year 2005. (January 1 – December 31)

Membership Report. Carol gave the membership report. She reported that 43 Tribes still need to join.

Unfinished Business: Regional Reports and Election Results/Update.

Region 2. No representative available. Lee reported for Region 2. Nominations will be forthcoming.

Region 4. Denise submitted a letter of support. Denise has been re-elected; Cindy remains the alternate.

Region 6. Caroline reported elections did occur and Mary Bendle, Director, San Carlos Apache Head Start, is the new representative. There were no names submitted for the alternate and an election would be rescheduled.

Region 8. No representative available.

Region 10. Theo was nominated by MaryEllen Fritz, no other person's name has been forwarded for consideration. Theo reported that the Alaska Association of State Directors (AASD) no longer exists.

Mavany requested that Connie follow-up with Regions 2, 5 and 8.

Region 5. Suellen reported for Region 5. Kathleen, the Regional representative, is no longer a director and the Alternate, Carmen, is reportedly retiring.

Memorandum-of-Partnership. The Memorandum of Partnership between the Southwest Consortium of Indian Head Start Programs, Inc. and Northwest Indian Head

Start Coalition was reviewed. The copy we have with changes will be forwarded for signature at our October meeting scheduled for October 7 - 10, 2004 in Worley, Idaho. Connie moved to approve; Lee seconded. Motion passed.

New Business:

1. Dorothy McCloud, Regional Representative for Region 7, and Elaine Bender, Alternate, was seated.
2. Mavany reported on the status of the scheduled September meeting with Joan Ohl, Associate Commissioner, Administration of Children and Families, which has been set for September 22, 2004 at 9:00 a.m.
3. Mavany gave a report as the NIHSDA representative to the Health and Human Services Tribal Consultation Committee. One of the primary questions the Committee is working on: What is consultation? The Committee recommended that consultation must occur prior too and not after the fact.
4. Mavany referred to the agenda for the scheduled Annual Meeting, October 7 - 10, 2004. Discussion occurred regarding the agenda. To be included at the Annual Meeting will be:
 - < A signing ceremony of the Memorandum of Partnership between the Southwest Consortium of Indian Head Start Programs, Inc. and Northwest Indian Head Start Coalition;
 - < Review Committee work per Chairman of each committee;
 - < Add approval of 2005 budget after membership report;
 - < Approve contract for management consulting services.

Mavany inquired as to who would be attending the October meeting. Those members planning on attending are: Mavany, Lee, Suellen, Connie, Denise, Tina, Mary, Caroline, Dorothy, Elaine, Vicki and Theo.

Those not available for comment were Region 8 representatives, Jane and Susan and Region 5 representative.

Those who will not be attendance are: Ann, Alternate, Region I; no representative from Region 2; and Joyce, Region 3 Representative.

Kristi, MCS/TFA gave the results of the survey requesting information on the timeliness of awards and PRISM. Discussion occurred surrounding the results of the survey. The results will be presented at the meeting with Joan Ohl, Windy Hill, Amanda Bryans and Georgeline Sparks, September 22, 2004.

There being no further business Lee moved to adjourn; Theo seconded. Motion passed.

Submitted as prepared with inserts.

 /s/
Consuelo Guillory, Secretary

October 5, 2004