

**NIHSDA
Board of Directors' Meeting
January 13, 2005**

Call to Order: Lee Turney, President, called the meeting to order at 11:08 a.m. PST.

Roll Call – Roll call was taken by the Connie Guillory, Secretary. A quorum was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President - Lee Turney Secretary - Connie Guillory Region 3 - Hilda Marshall Region 4 - Denise Keene - Cindy Griffin, Alt. Region 7 - Elaine Bender Region 8 - Jane Metcalf Region 9 - Jessie Deardorf Region 10 - Theo Bayou - MaryEllen Fritz, Alt.	Immed. Past President - Mavany Verdugo Treasurer - Dorothy McCloud Region 1 - Ann Belleau Region 2 - Amy Waukau Region 5 - Suellen Hixon	Region 6- Mary Bendle

Others present: Toni Dobrec, Carol Wedel and Kristi Bentkowski, MCS/TFA.

Update from AI-ANPB. Amanda Bryans was available and gave a brief update. She could not stay on the conference call because she was attending a retirement luncheon for Tom Schultz. Highlights:

- Results based management for AI/AN programs is being reviewed as important.
- Inquired as to the status of Joan Ohl's response to a letter submitted in September 2004 by the Board. Amanda said the response was completed in October and she will find out where it is.
- Georgey Sparks, Branch Chief, has returned to her office and is working on special assignments.
- The proposed dates for the Regional Conference sponsored by the AI/AN Branch has not been established yet.

Agenda Review. The Agenda was presented for approval. Agenda approved with the following addition:

- An Alternate for Region 3 has been identified. Sarah Young Bird is the new Alternate.

Cindy Griffin moved to approve the agenda with one addition. Theo Bayou seconded. Motion passed.

Approval of Minutes. The minutes of the December 9, 2004 meeting were presented. Jane Metcalf moved to accept the minutes. Theo seconded. Motion passed.

Treasurer's Report. Because Dorothy McCloud was unable to attend the meeting, Connie Guillory moved to table the Treasurer's Report until February, 2005; Elaine Bender seconded. Motion carried.

Membership Report. Carol Wedel gave an updated Membership Report and stated that only two (2) programs have joined since the last report. Those programs are Nisqually and Fairbanks Native Association.

Attendance Report. The Attendance Report was reviewed. General consensus was that the Board feels the Attendance Report is a useful tool.

Unfinished Business

Request for Business Link to Website. Many of the Board members had not reviewed. Connie moved to table until this item until February. Jane seconded. Motion carried.

Review of NIHSDA By-Laws, Timeline for Action. A lot of discussion took place around committee work, roles and responsibilities, work to be performed, etc. Lee Turney recommended that the Board look at "content and not just the wording," and use MCS more effectively, to assist in facilitating the process to review the By-Laws. Several people discussed sending out the By-Laws to all Board members for review, comments and revision to be submitted to the By-Law and Procedures Committee.

Rollout of Head Start Program Update and what to do with the information once it is received. Discussion took place on the development or protocol of how to process information updates and receive a response back. Lee will meet with MCS to discuss the options and provide feedback to the Board.

Connie informed the Board that the phone system for the Nez Perce Tribe was going to be shut down at 12:00 noon. Jessie Deardorf also stated she would be signing off. There would be no quorum after Connie and Jessie signed off. Jessie asked if there was any business that had to have Board approval.

Lee referred to MCS's estimation on Restructuring the Contract to meet the direction of the Strategic Roadmap. Lee recommended that members of the Executive Committee travel to Norman, Oklahoma, to meet with the MCS, face-to-face to discuss and outline this process. The expenses would be paid by NIHSDA. The tentative dates for this meeting are February 12th and ½ day on the 13th, traveling on the 11th and the 13th. (Kristi Bentkowski will contact Mavany to see if these dates fit her schedule). Connie moved to approve this meeting; Jane seconded. Motion carried.

Connie is disconnected from the remainder of the conference call due to telephone repair. Kristi assumed the responsibility of recording the remaining Minutes.

Conference Update. Kristi summarized the items discussed by the Conference Committee on their teleconference call of January 8th. Using the pre-conference survey, the following training topics were selected: Stress Management, Outcomes (next steps), Training Plans, Team Building, Performance Standards, School Readiness/Transition, Manager Responsibilities, Child Behavior Management, Record Keeping/Documentation,

GABI, Conflict Resolutions/Employee Relations, Parent Involvement, Self Assessment, Community Assessment, Head Start Reauthorization Update, MOAs and MOUs/Community Partnerships, Communication System, Human Resource Management, Fatherhood Initiative Implementation, Grant Writing, Ethics, and 2005 PIR.

Two 1-day and three 2-day Pre-Intensives will be offered. The topics for the 2-day pre-intensives are: Conflict Resolution/Staff Communication (Jeff Guillory), Team Building (Skillpath) and Time Management. The topics for the 1-day pre-intensives are PRISM (Cindy Griffin) and Behavior Management (Tom Griffin).

New Business

Update from Greg Smith. Lee gave an update from the conversation with Greg. Greg sent a letter listing the items NIHSDA has achieved in the Senate. Mavany will attend some meetings with Greg in D.C. at the end of January. It is very important to continue to get NIHSDA's views out. The Board needs to consider soliciting more donations for the "War Chest." Lee thought the Board should consider renaming the War Chest to something not as harsh.

Next Face-to-Face meeting. The meeting will be held prior to the Southwest Consortium's Native American Child and Family Conference in Albuquerque, NM. It will start the evening of Friday, February 25th, from 5:00 to 8:00 p.m. and continue on Saturday, February 26th and Sunday, February 27th, from 8:00 a.m. to 4:00 p.m. Kristi and Carol will send out dates and hotel information so the Board can make travel arrangements.

Alternate positions. Hilda Marshall reported that Sarah Young Bird from Three Affiliated was selected as the Alternate Representative from Region 3. Add to next month's agenda: Region 7 Alternate Update.

There being no further business, Theo moved to adjourn the meeting at 12:31 p.m. PST. Elaine seconded. Motion passed.

_____/s/
Consuelo Guillory, Secretary

January 13, 2005

Kristi Bentkowski, MCS staff

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