

**NIHSDA
Board of Directors Meeting
May 11, 2006
Tele-Conference**

Call to Order: Theo Bayou called the meeting to order at 1:07 p.m. CDST

Roll Call: Roll call was taken by Theo. A quorum of the Board of Directors was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Theo Bayou Treasurer – Dorothy McCloud Region 1 – Joyce McClellan Region 3 - Sara Young Bird, Alt. Region 4 – Denise Keene Region 5 – Suellen Hixon Region 6 – Caroline Alcaida, Alt. Region 7 – Mavany Verdugo Region 10 – Brenda Krupa MaryEllen Fritz, Alt.	Secretary – Ann Belleau Region 2 – Kevin Hedstrom, Alt. Region 4 – Pat Wind, Alt. Region 8 – Jane Metcalf.	Region 2 – John Pavek Region 3 - Hilda Marshall Region 5 – LouAnn Tenequer. Alt. Region 6 – Mary Bendle Region 8 – Susan Carlson, Alt.

Others Present: Kathryn Helsel, Kristi Bentkowski, Carol Wedel, MCS

Agenda Review and Approval: The agenda was reviewed and two items were added: IHS Conference Contribution after the Conference Update and Board Survey under Other New Business. Suellen Hixon moved to accept the agenda with the additions, Dorothy McCloud seconded, the motion passed.

Approval of the Minutes of the March 9, 2006 Teleconference: Dorothy moved to accept the minutes of March 9, 2006 with the noted editorial corrections. Brenda Krupa seconded. The motion passed.

Treasurer’s Report: Dorothy McCloud provided a report of the Check Register, Income Report, and Expense Report including investments. Mavany Verdugo moved to accept the Treasurer’s Report, Joyce seconded, the motion passed.

Membership Report: Kathryn Helsel provided an update on the current membership status. For the new '06-'07' membership year we are at 33%. It was noted that in Region 5 there has been a wave of director turnover.

Attendance Record: The attendance record updated for April 2006 was distributed to the Board prior to the meeting for their information.

***The call was disconnected at this point due to technical difficulties. The following board members were able to reconnect: Theo Bayou, Dorothy McCloud,**

Joyce McClellan, Mary Ellen Fritz, Sara Young Bird, Brenda Krupa, Caroline Alcaida and Mavany Verdugo.

UNFINISHED BUSINESS

Board Vacancies:

Region 7: Dorothy will check with directors in this region for interest.

Region 9: Martina Whelshula is waiting to hear from her supervisor.

Region 10: MaryEllen will bring the vacancy up at the AK directors meeting.

Board Minutes to the Listserv and Web Page: An announcement is sent to the listserv when minutes are posted to the web page.

NEW BUSINESS

Seating of Region 1 Alternate: Joyce moved to accept Rick Getchell, Aroostook, as the Alternate Board Member for Region 1. Dorothy seconded. Motion passed.

Committee Reports:

Budget/Finance/Development – The Auditors report will be given at the face to face meeting in DC. Caroline Alcaida moved to accept the committee report. Joyce seconded. Motion passed.

Education/Information and Conference – The committee decided to switch from Patrick Kennedy to Ted Kennedy. At the closing Lee Turney and Ryan Wilson will speak. Theo and her daughter will sing. No CEUs will be offered this year, just not enough interest. The conference bags have been ordered. Brenda moved to accept the report. Caroline seconded. The motion passed.

Membership Management & Membership Services – The committee looked at their strategic plan tasks. The membership form and brochure was updated. The TAN has started doing cluster trainings, so the committee suggested offering listserv “hot topics.” A training survey will be given at the conference. Dorothy motioned to accept the committee report. Caroline seconded. Motion passed.

By-Laws/Governance/Board Development – Ann Belleau and Suellen are the only really involved members of this committee. This committee has been working on an RFP on service and attendance recommendations. An orientation for new board members is in the Operations Manual. The committee has a meeting scheduled for next week. Mavany moved to accept the committee report. Joyce seconded. Motion passed.

Ad Hoc Leadership/Mentoring – A draft flow for the training has been developed with tentative presenters and facilitators. Learning objectives have also been developed. Dorothy moved to accept the committee report. Brenda seconded. Motion passed.

Executive Committee – A new survey will be coming out on MCS evaluation. A report on the Board survey will be presented at the DC meeting. The executive committee will meet with Amanda and discuss the following items: Early Alert System, Improving the Grant Application Process, the Community Assessment Instrument being distributed, and Updated Grant Checklist and “suggested” budget format. Caroline moved to accept the committee report. Joyce seconded. Motion passed.

Fundraising Sub-Committee – Letters have been drafted for Vendor solicitation for conference support and to Grantees requesting \$3 per child to support the advocacy fund.

NHSA Board Meeting Report: On May 9th, Toni and Mavany met with the NHSA Board. NHSA had a tough year last year with reauthorization but felt they affected legislation well. They stressed the importance of shared governance. Will send a letter about PRISM out to the board. NIHSDA should discuss submitting written regional reports to NHSA.

*Denise rejoined the call.

Regional Fund Raising: The board was reminded of the commitment made at the October board meeting by each board member to raise \$2,000 from their region.

Grant Checklist Request: When an FAA is late the AI/ANPB says it is due to incomplete applications. MaryEllen is asking for a checklist of items that need to be in a grant application. She will look at the new document from the TAN about “fundable applications.”

HHS Budget Consultation/Gil Vigil: '08 Budget Testimony was sent to the board. It will be presented on May 16 by Gil Vigil.

Membership Letter: It was suggested by the Membership Management and Membership Services Committee that a letter be sent with each new or renewed membership detailing the benefits of their membership. A copy of this letter was sent to the Board and this letter is now being sent out.

Board Evaluation of the MCS: Watch for the survey and please respond!

With no further business, Denise moved to adjourn at 3:17 p.m. CDST. Caroline seconded. Motion passed.