

**NIHSDA  
Board of Directors Meeting  
July 10, 2008**

**Call to Order:** Ann Belleau, President, called the meeting to order at 11:00 a.m. PDT.

**Roll Call:** Roll call was taken by the Secretary, Mavany Verdugo. A quorum of the Board of Directors was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Ann Belleau President Elect – Danny Wells Secretary – Mavany Verdugo Treasurer – Joyce McClellan Region 2 – John Pavek – Kevin Hedstrom, Alt. Region 3 – Hilda Marshall Region 4 – Mike Williamson – Stephanie Carr, Alt Region 5 – Kathleen Sando – William Maes, Alt Region 6 – Pat Foster, Alt. Region 7 – Gil Gonzales Region 8 – Vikki Bishop, Alt. Region 10 – Ralph Booth	Region 9 – Jacki Haight Region 10-Kim Bergey, Alt	Region 1 – Frances Maney Region 3– Sara Young Bird, Alt. Region 6 – Lolinda Lee

**Others Present:** Kathryn Helsel, Toni Dobrec, Kristi Bentkowski, and Teri Stringer from the MCS were present.

**Agenda Approval:** The agenda was reviewed. The following three items were added: Greg Smith’s talking points need to be shared and discussed, seat our new representative from Region 9 and new alternate from Region 4. Kathryn requested discussion about professional development requirements in consideration of the reauthorized Act. Danny moved to amend the agenda, and Pat seconded the motion. The motion passed.

**Approval of the Minutes of the June 20-21, 2008 face-to-face meeting in Portland:** The minutes were read and examined for corrections. Danny moved to approve them as submitted and Gil seconded the motion. The motion passed.

**Treasurer’s Report:** Joyce reviewed the Check Register, Revenue Report and Expense Report. Ralph moved to invest one of the CD’s for six months. John seconded the motion and it carried. Hilda moved to accept the treasurer’s report and Mike seconded the motion. The motion passed.

**Membership Report:** Kathryn gave an overview of the Regional Membership Report. Since the conference in Portland, three new programs have joined. From Region 8, Confederated Salish Kootenai, Region 9, Skokomish, and from Region 10, South Central Foundation. One more written notice will go out then the program will be

removed from the NIHSDA Listserv. Kathryn urged representatives to make calls. Questions were raised about CDI programs. Only Campo is not responding.

**\$3 Per Child Campaign and Regional \$2,000 Commitment:** There were two donations submitted, Rincon doubled the amount to send in \$408. And Suquamish sent in \$228.

**Attendance Record:** Kathryn provided the Board with a copy of the most recent Attendance Report for their information. Region 4 replaced their alternate due to absences. Lolinda Lee resigned her position as she is no longer a director so Pat Foster is willing to move into the representative position and there is now an opening for the alternate in Region 6.

### **Unfinished Business:**

**Conference Refund Request:** Three Affiliated had requested a last minute request for a refund for conference and pre intensive fees because a parent had come down with West Nile Virus and another had a family emergency. After much discussion it was decided that there was ample posting of the no refund policy and others who had “no shows” did not request the refund so Gil moved to deny the request and Danny seconded. The motion passed.

**Answers from Rene Perthuis:** Rene responded to the two unanswered questions from the phone conversation we had with her at our last meeting.

The total amount of one-time supplemental funding for T/TA is \$330,000 and 55 programs submitted applications.

When a program loses slots the funds go back into a general fund for one-time-funding. It loses its specific set aside status in the process. The board has issues with this and will pursue it further. Set aside AIAN funds should not lose that identity when taken from a program. This may be added to the talking points in tribal consultations.

**Committee Reports:** Kathryn is asking the note takers from the committees that met in Portland to read and finalize their handwritten reports and get back to her within one week.

**Budget Committee -**

**Education/Conference Committee –**

**Membership –**

**By-Laws –**

**Executive Committee –**

## **Conference Committee –**

### **New Business:**

**Regions 6 & 9 Representatives and Region 4 alternate:** Jackie Haight officially replaced Kay Wynecoop as the Region 9 representative and Pat Foster officially replaced Lolinda Lee as Region 6 representative. Both regions must now find alternates to take their seats. Stephanie Carr replaced Teresa Lehman as alternate of Region 4. Hilda moved to accept these replacements and Ralph seconded the motion. The motion passed.

**Conference Report:** Teri went over the preliminary numbers from the conference report. There were 300 participants in attendance at the conference. All conference registration has been collected. We will receive and review the full document at our annual meeting in October.

Kristi gave an overview of the overall evaluations from the conference.

**2009 Conference Hotels:** Kristi has sent out the RFP to four hotels in Oklahoma City. Three have responded so far. The Skirvin couldn't accommodate the number of people, the Courtyard Marriott did not have meeting rooms and would have to use the Convention Center, the Renaissance has not responded yet but the Sheraton looks to be the best choice so far. The only glitch is that they will not honor government rate. The rooms will cost \$95 instead of \$81 per night. Kathryn will put the question out to the board to see if tribes will still allow travel.

**Update on Tribal Consultations:** A draft copy of the talking points and general guidance for delivering the talking points was e-mailed to the board members and several made comments and had questions and additions. After much discussion, the typos were corrected; section K regarding the T/TA providers were removed, a new topic about the culture and language allowable in curriculums as to whether it would be scientifically based. Regardless, it needs to be allowable. We also changed the title of Program Chief to Regional Manager. Toni will rework the changes and get it out on the listserv and onto the web site tomorrow.

**Update on Elections in Even Numbered Regions:** Region 2 programs had discussions and decided to keep John Pavek and Kevin Hedstrom as the reps for their area. Region 4 decided to keep Mike Williamson and replace Teresa with Stephanie Carr. Region 6 has moved Pat Foster into the representative position and will need to fill the alternate position. Region 8 has requested TFA to send out requests for nomination and ballots for them next week. Region 10 will be meeting next week and the association will be conducting their election as part of the agenda.

**Request for Advance for NIHSDA Rep to Attend Meeting:** Hilda Marshall explained why she had to request an advance for travel to represent our board at the NHSFLC (National Head Start Family Literacy) meeting in Washington, DC. After the receipts are

submitted, NIHSDA will be fully reimbursed. Hilda represented us last year and gave a good report out to us so Gil moved to authorize the advance and Mavany seconded the motion. The motion passed.

**OHS Invitation to Attend Focus Discussion for the CLASS:** Mavany was invited to be the director representing region 11 at an OHS discussion in Washington D.C. In accordance with the requirements of the Act, OHS has selected the Classroom Assessment and Scoring System (CLASS) and will meet with a director from each of the 12 regions to find out what is currently being done around teacher-child interactions, identify what instruments are used to assess classroom quality, how these instruments support professional development, provide us with an overview of CLASS, explore how it might be used and what the challenges might be, and discuss strategies for a roll-out and implementation.

**Annual Meeting in October:** It was decided to conduct the NIHSDA annual business meeting at the Sheraton in Oklahoma City so we can see the hotel and surrounding area for next year's conference. It is close to Norman so will not incur additional costs. The fly in date is October 16 and the meeting will end at noon on Sunday, October 19.

**Professional Development Requirements:** We read from the Act the requirements for professional development and what would qualify. The workshops at the conference and the pre intensives especially will qualify. The board decided to offer verification of workshops attended to conference attendees to choose if they need or like to use them as documentation towards meeting the requirements.

**Adjournment:** Ralph moved to adjourn the meeting and John seconded. The motion carried. Meeting adjourned at 12:45 pm PDT.