

**NIHSDA
Annual Board Meeting
October 17-19, 2008
Sheraton Hotel, Oklahoma City, OK**

Friday, October 17, 2008

Call to order: Ann Belleau, President, called the meeting to order on Friday, October 17 at 8:31 a.m. Central Time.

Roll Call: Roll call was taken by the Secretary, Mavany Verdugo. A quorum of the Board of Directors was established.

PRESENT	NOTIFIED	NOT NOTIFIED
President – Ann Belleau President Elect – Danny Wells Treasurer – Joyce McClellan Secretary – Mavany Verdugo Region 1 – Frances Maney Region 4 – Michael Williamson - Stephanie Carr, Alt Region 5 – Kathleen Sando Region 6 – Pat Foster Region 8 – Vikki Bishop, Region 9 – Jacki Haight Region 10 – Albert Rinehart	Region 2 – John Pavek - Kevin Hedstrom, Alt Region 3 - Hilda Marshall - Sara Young Bird, Alt Region 5 - William Maes, Alt Region 7 – Gil Gonzales Region 8 – Viola Wood, Alt	Region 10 – Ralph Booth, Alt

Others Present: Three Feathers Associates: Kathryn Helsel, Toni Dobrec, Kristi Bentkowski, and Teri Stringer.

Agenda Review and Approval: The agenda was reviewed. Three additions were made to the agenda: request from Canada for EHS presentation, Ann attending Region 1 cluster training, and the 2009 Monitoring Protocol. Danny moved to accept agenda with additions. Albert seconded. The motion carried.

Approval of the Minutes of September 11, 2008: The minutes of the September 11, 2008, Board meeting were reviewed. Jacki requested a correction on page 2 of the minutes under membership report; change might to will make contact. Danny moved to accept the September 11, 2008, minutes with change. Jacki seconded. The motion carried.

Seating of Board Members in Regions: 2, 4, 6, 8, 10: Albert made motion to accept the seating of board members for Regions 2, 4, 6, 8 and 10. Frances seconded. The motion carried.

Region 2 John Pavek and Kevin Hedstrom were re-elected
Region 4: Mike Williamson and Stephanie Carr
Region 6: Pat Foster. Pat will update board on vacant position.
Region 8: Vikki Bishop and Viola Wood
Region 10: Albert Rinehart and Ralph Booth

Treasurer’s Report: Joyce reviewed the Check Register, Revenue Report, and Expense Report (as of September 30, 2008). Mavany moved to accept the treasurer’s report. Danny seconded. The motion carried.

Certificates of Deposit – Roll over CD's due in November and December. January CD will be reviewed at the December meeting. Albert moved to roll over CD's due in November and December. Jackie seconded. The motion carried.

\$ per child: Kathryn gave an update on the contributions from programs for the Indian Advocacy Fund. Also, gave an overview of the \$2000 per Region contribution. Oklahoma Directors Association contributed for Region 4.

Membership Report: Kathryn gave an update of the Regional Membership Report. Regional representatives need to continue to work with programs that have not joined.

Attendance Report: A copy of the most recent Attendance Report was provided to the Board for their information. Jacki brought up the lack of funds to travel to meetings for small tribes.

AI/ANTAN and AIAN Collaboration Office Update: Angie Godfrey gave an update on the AIAN Collaboration office and the AIAN TAN.

AIAN Collaboration Office

- The collaboration office will be a separate office from AI/AN TAN
 - AED also received Migrant Collaboration office
- Director Position was announced- NIHSDA will be included in interview process
 - Denise Borders of AED will supervise this position
- Reviewed work to be accomplished by Collaboration Office
 - Develop work plan- NIHSDA will be included in developing work plan
 - Assessment of need- sharing of information with State and National Offices
 - National office will be doing an assessment with the 153 AIAN grantees
 - 2 board members from NIHSDA will be on National Collaboration Council
- *Ann asked how the AIAN collaboration office will coordinate with state offices?*
 - Carmen Bovell-Chester will be doing most of the organization of this task. This will be mostly teleconferences with the states offices.
- *Will there be time at National meeting for Region 11 and 12 to work with State Collaboration offices?*
 - Programs will send reports to AIAN Collaboration office instead of State Collaboration Offices

AI/AN TAN

- *The T/TA contract expires the last day of Feb. 2009*
- *There is not a RFP out for the AIAN T/TA- AED has not heard anything. Rumor on the streets is that the current T/TA for AIAN TAN structure will not change however there is nothing in writing.*

(NIHSDA will request that Carmen Bovell-Chester, Renee Perthuis, Angie Godfrey and Denise Borders (AED) be on the next conference call, November 13, 2008)

AI/ANPB Update: Renee was unable to attend via teleconference

CLASS Overview: Amanda Bryan and Barbara Dowling (Head Start Fellow) gave an update

- Head Start Act prompted OHS to look at classroom quality and instrument
- Pilot CLASS in monitoring process
- Provide grantees information on importance of teacher interactions
- Deliver information to grantees- train the trainer
 - o 3 day training events across Nation (OHS wants trainers to become reliable trainers)
 - o 1 ½ Reliability training and one day on professional development

- 1-4 people from each grantee
- AIAN research conducting study of CLASS
- Webcast for directors
- OHS has trainers trained through T/TA
- Infant/Toddler version to be tested. University of Virginia is looking for programs to be involved
- AIAN programs needs to attend AIAN specific training
- Send request to Amanda if you would like to attend another training
- *How CLASS is involved in the review protocols?* Pilot with 50 reviews, do education protocol first 3 days then they will do CLASS on Thursday and Friday. This will have no effect on review process.
- *What does that mean to grantee?* OHS is still trying to figure this question

CLASS update: Ann and Mavany gave an update on CLASS. Ann B. and Lynn Sanger (Rincon) are certified CLASS trainers.

Request from Canada- Audrey Waite from Canada requested that someone from NIHSDA attend and provide a 3 hour presentation on EHS at the directors meeting they are having sometime in Feb. (1st or 2nd week) in Vancouver. Jacki was selected to provide training, she will check dates. Danny made motion that Jacki be selected as the representative to attend Canada directors training with Ann as the backup. Mike seconded. Motion carried.

Region 1 Cluster Training at Seneca Nation: Region 1 requested that NIHSDA send a representative to provide a presentation on the organization. Ann B. will be attending on November 18 to provide a presentation on NIHSDA. Ann requested that NIHSDA pay for her ticket. Albert made motion to approve Ann trip to Region 1 cluster training. Jacki seconded. Motion carried.

2009 Protocol: Provided board with Head Start Monitoring pre-site documents.

Legislative/Regulation Update: Greg Smith gave an update

- Meeting with Democratic Leaders
 - 100% enrollment issue
 - Joint House and Senate issued letter to OHS on this issue
 - Governing board composition
 - Special Expansion dollars (definition of expansion money and how money could be used)
 - Pre-K
 - Huge push in congress for Pre-K
 - Think about NIHSDA position
 - Alaska grantees
- Continuing resolution until March-flat funded no increase
- No movement on appropriations
 - Get letters in support of boosting to Head Start money
- Advisory committee meeting on re-designation – Oct 21-22, 2008
 - Making sure that AIAN grantees have acceptations

Strategic Plan: Past and Future: Toni Dobrec gave a presentation on the Strategic plan accomplishments from 2005-2008 plan and gave overview of task associated with new strategic plan.

Committee Roles/Responsibilities: Toni gave overview of committees' roles and responsibilities.

Standing Committee Membership Appointments:

- Executive – *2 weeks after board meeting same time*
 - Danny moves to Chairperson
 - Joyce will be removed, the new treasurer will be added to the Executive Committee
- Budget - *Tuesday prior to Board Meeting-regular time*
 - The new treasurer becomes chairperson
 - Albert and Viola were added to the Budget Committee
- Education – *3rd Friday at regular board meeting time December 19*
 - Ann will serve as Chairperson
 - A sub-committee for conference will be established
 - Recruit Oklahoma directors conference committee
 - Mike will chair sub committee
- Membership- *1st Thursday of month-December 4- regular board meeting time*
 - Mike added to the Membership Committee
 - Frances will be chairperson
- Bylaws- *4th Monday- regular board time*
 - Pat and Stephanie were added to By Laws Committee
 - Danny was removed from committee
- Ad Hoc
 - Danny will become chairperson

Meeting was recessed until Saturday, October 18, 2008

Saturday, October 18, 2008

Meeting re-convened at 8:05 am

Board Training: Toni provided presentation on Board Roles and Responsibilities

Questions that arose from the training.

- Inclusion of Native Hawaiian in NIHSDA
- Activities and involvement of board members in regards to lobbying.

Board Self-Assessment: The board reviewed the assessment that was sent via email in September. The following are remarks from the board.

- Reflective of strong organization
- Shows buy in and participation of meetings (miss meetings miss out on information)
- Disappointed in number of responses
- Need stronger Orientation to new board members
- Set up on website as board function
- Complete evaluation after meeting to participants- area to make comments (Monday)

Board Contracts, Code of Conduct and Info Form: All participants signed forms. Forms will be emailed to those members and alternates that were unable to attend the meeting.

Seating of President and Immediate Past President: Danny was seated as President; Ann was seated as Past President.

Election of Treasurer:

Danny opened the floor for nominations

Vikki nominated Frances, Pat seconded

Mavany nominated Gil, Mike seconded

Francis nominated Jacki, Albert seconded

Mike made motion to cease nominations, Pat seconded

Jacki ask to reclude herself from nomination

Vote was made by secret ballot

Gil Gonzales was elected as Treasurer by a vote 6 to 4

Director Representative to NHSA Board of Directors: Mavany resigned as the director representative to NHSA. Toni gave some background on operations of the NHSA Board. Vikki motioned that we table this item until the November teleconference meeting. Jacki seconded. Motion carried.

TFA/MCS Assessment: Board reviewed TFA assessment

TFA Contract Budget: Board reviewed TFA/MCS operating budget. Vikki moved to approve the \$154,000 contract. Mavany seconded. After discussion the motion carried.

NIHSDA '09 Budget

Board reviewed the 2009 NIHSDA operating budget. Vikki motioned to approve 2009 budget. Kathleen seconded. Motion carried.

AI/AN Head Start Research Center: Paul Spicer gave an update on the AIAN Research Center. He gave an overview of the work completed by the research center. The Center is to meet with OHS in November regarding AIAN research. NIHSDA consider writing a letter to Ann Bergen and make public comment regarding additional funding to the research center as well as more extensive study. Board members should look at the Act to determine if Federal Register includes all areas.

Define the definition of Indian Child

Paul will send report National Research Center on Child Assessment.

2008 Final Conference Report: Kathryn provided overview of final conference report.

2009 Conference Planning

- Prepare local events, restaurants, etc to be provided in participants packet
- Recommend workshops for participants (Tribal Leaders, Policy Council, etc)
- Market conference downplaying tornado information

Theme: Gathering for Program Excellence in Native America

Colors:

- Red Earth
- Paint brush colors
- Blue/turquoise

Logo/Artwork

- State of OK
- Head Start logo
- Red Earth
- OK symbols (buffalo, Indian Paintbrush, Oil well)
- Buffalo coming together

Agenda Flow

- Board meeting June 12-13, 2009 (travel day June 11, 2009)
- 2-two day pre-intensive
- 1-one day
- General Session Tuesday 9 am- 12 pm
30 minutes breaks
Lunch 1 1/2
- Wednesday 9:00 – 5:30
- Thursday 8:30 – 12:00
- Closing Session- 10:30- 12:00
- Board meeting following closing session

Pre-Intensives

- 2 day
 - Ann Linehan-OHS
 - Community Wide Strategic Planning/Needs Assessment (spilt?) Johnnie Cain, Ruby Thompson
 - CLASS Training (OHS)
 - New Directors
- 1 day
 - Jeff Guillory

General Sessions

- Tuesday
- 9:00 am – 12:00 pm

Annual Membership Meeting

- Wednesday morning 7:00 am- 8:30 a.m.
- Work with hotel to set up buffet with participants paying for their own meal

Keynote Speakers

- Chance Rush - Oklahoma
- DJ Vannas – Denver
- Oklahoma Tribal Leaders
- State Representative –Lisa Billy
- Chuck Hoskins-Cherokee
- Indian Affairs Office
- AIAN Regional Manager
- Michelle Obama

Registration Fees

- Remain the same as last year

Vendor Fees

- Check with hotel on cost of tables discuss at November meeting

Luncheon/Dinner

- Tuesday night
- Cultural activities
- Cowboy Hall of Fame, Riverwind Casino

Children Dance Groups

- Chickasaw Language Group
- OK association

Cultural Local Activities

- Casino
- Baseball game
- Local attractions

Topic Areas for Workshop

- Collaboration (Brian Richmond)
- Cultural Language
- Health-I H S
- 2009 Monitoring
- Governance for Tribal Council
- Governance for Policy Council
- ERESA
- Self Assessment (Euel)(Myrna)
- Nila Rinehart
- Research (Paul Spicer)
 - Photo Voice
- On-going Monitoring (Myrna)
- Natural Playgrounds
- Communication- John P.
- Drug-Meth (Ron)
- Mental Health
- Disaster Plans (Bob)
- Regulations
- Act requirements for reporting
- State Collaboration

Recognitions

- New directors stand up at opening
- Honoring Gold Monitoring Certificates
- Ann and Mavany –Indian Advocate Award
- Provide regional association members who donate to the Indian Child Advocacy a t-shirt

Tote/Packet

- Backpack – like last year

Raffle Item

- Bead work
- Smith work

- Kelley Haney
- Painted Buffalo Head

Silent Auction/Door Prizes

- Market cultural items
- Define number of items to bring
- Thank you note with Silent Auction

T-Shirts

- Committee review pros and cons
- Conference/NIHSDA

Welcome Gifts

- Committee will look at this
 - Buffalo Jerky
 - Honey Roasted Pecans
 - Tornado
 - Chocolate-Chickasaw
 - Made in OK products

Conference Committees

Conference Committee-Danny, Mike, Mavany, Vikki, Jacki
 Budget- Gil
 Hospitality- Kathleen
 Local Arrangements-Danny, OK Association
 Vendors- Kevin, Stephanie
 Door Prizes-Frances, Jacki, Albert
 Silent Auction- Ann
 Raffle/Sales –Pat, William
 Give Aways-Vikki

2010 Conference

- Grand Traverse, Traverse City, MI
- Ashville, NC
- San Diego, CA

Meeting was recessed until Sunday, October 19, 2008

Sunday, October 19, 2008

Meeting re-convened at 8:07 am

Advisory Committee on Re-designation: Kathryn discussed the possibility of Greg attending the third committee meeting that will be held Oct. 21- 22, 2008 in Washington, DC. NIHSDA received meeting notes from the 2 prior re-designation meetings, Kathryn reviewed the Executive Summary. Kathryn will forward full report to board and put the Executive Summary on the listserv. Board decided that Greg didn't need to attend the meeting.

Admin Operations: Jacki moved to have the Executive committee review, make changes and report to board at the November board meeting. Albert seconded. Motion carried.

NHSA Update: Toni gave a report from the NHSA Board Meeting held in Washington DC in September as well as focus of Board.

- Audits are completed and are in good standing.

- Staff litigation still outstanding
- Moving on hiring new director
- New bylaws in place (term limits for officers)
- Planning for upcoming conference
- Continue to follow regulations
- Beginning to look at Pre-K
- Jacki noted that she wanted Danny to give thought to being Directors Representative

Pre-K: Toni gave report on the Pre-K Now. Ann and Toni will give a presentation on the monthly Pre-K Now teleconference meeting which will be held on October 23, 2008 at 2:00 pm Eastern Time.

- Jacki made request to consider writing a letter in support for states and Tribal governments conversation (she will have a draft for the November meeting)
- Toni suggested that association begin to look at how board can provide information and guidance on how to reach out and have dialogue with state

Danny asked for motion to conclude annual meeting. Pat motioned. Jacki seconded. Motion passed. Meeting adjourned at 12:12