

**NIHSDA
Board of Directors Meeting
November 8, 2018**

Roll Call/Establish Quorum: Roll call was taken by Teri Stringer. A quorum was established.

Call to Order: Lee Turney, President called the meeting to order at 2:05 p.m. EST.

PRESENT	ABSENT NOTIFIED	ABSENT NOT NOTIFIED
President-Lee Turney President Elect-Tina Routh Treasurer-Char Schank Secretary-Ann Cameron Zone 1-Melissa Harris Zone 2- Nicole Boyd Zone 4-Robert Pickens Zone 5-Jo Williams Zone 7- Crystal Hart, Alt. Zone 8-Jenny Oatman Zone 8-Joe Henry, Alt. Zone 9- Jacki Haight, Alt Zone 10-Ethan Petticrew	Zone 2-Mary Fletcher, Alt. Zone 3-Anne Reddy Zone 3- Vonda Pourier, Alt. Zone 4- Sherry Rackliff, Alt. Zone 7- Monica Sayad Ex-officio- Mavany Verdugo	Zone 1 Kelly Spruce, Alt. Zone 5 – Jolene Nelson, Alt Zone 6- Carlos Powell Zone 9- Debbi Lee Zone 10- Connie Wirz, Alt.

Others Present: Kristi Bentkowski and Teri Stringer from Three Feathers Associates.

Approval of Agenda: The agenda was reviewed. Jenny moved to accept the agenda. Jo seconded the motion. Motion carried.

Approval of the minutes from October 11, 2018: Jo moved to approve the October 11, 2018, minutes. Robert seconded the motion. Motion carried.

Approval of Treasurer’s Report October 2018: Char reviewed the October treasurer’s report. Lee suggested the finance committee set up a meeting with Daniel Miller, our Investment Advisor, to discuss market fluctuations and any needed adjustments after the new Treasurer is elected. Tina moved to approve the treasurer’s report. Nicole seconded the motion. Motion carried.

Strategic Plan Check In: Jessica Barnes-Najor joined the call to report on the progress toward the strategic plan, review the planning process, survey data, and the work that will take place at the face to face meeting on December 1, 2018.

Region XI Update: Angie unable to join.

Committee Reports: Teri presented committee reports. Details are provided in each committee report: Highlights of committee work are outlined below. Details of committee work were verbally presented for approval.

- Executive –. The committee work included: the November board agenda, NHTSA board rep terms, program recognitions, OHS Opioid conference, and Angie’s retirement.

- Advocacy – None
- Membership – None
- Governance – None
- Finance – Committee work included: October financials and draft 2019 operations budget.
- Education – None

Robert moved to approve all committee reports including all recommended action items. Ethan seconded the motion. Motion carried.

General Correspondence:

- Call with NHSA to debrief about the elections. Teri and Kristi will report at the face to face meeting.

MCS Assessment: Lee explained that the MCS evaluation results were being used to help in the development of the strategic plan.

Membership Survey: The membership survey results will be used to help develop the strategic plan.

Other New Business:

Recess until Nov. 30th: Jo motioned to recess. Tina seconded the motion. Motion carried.

Re-adjourn November 30, & December 1, 2018

Roll Call/Establish Quorum: Roll call was taken by Ann Cameron. A quorum was established.

Call to Order: Lee Turney, President called the meeting to order at 2:00 p.m. EST.

PRESENT	ABSENT NOTIFIED	ABSENT NOT NOTIFIED
President-Lee Turney President Elect-Tina Routh Treasurer-Char Schank Secretary-Ann Cameron Zone 1-Melissa Harris Zone 2- Nicole Boyd Zone 4-Robert Pickens Zone 4- Sherry Rackliff, Alt. Zone 5-Jo Williams Zone 6- Carlos Powell Zone 6- Vacant, Alt. Zone 7- Monica Sayad Zone 7- Crystal Hart, Alt. Zone 8-Jenny Oatman Zone 9- Jacki Haight, Alt Zone 10-Ethan Petticrew Zone 10- Connie Wirz, Alt.	Zone 2-Mary Fletcher, Alt. Zone 3-Anne Reddy Zone 3- Vonda Pourier, Alt. Zone 5 – Jolene Nelson, Alt. Zone 8-Joe Henry, Alt. Zone 9- Debbi Lee Ex-officio- Mavany Verdugo	Zone 1 Kelly Spruce, Alt.

Others Present: Kristi Bentkowski and Teri Stringer from Three Feathers Associates.

Approval of Agenda: The agenda was reviewed. Jo moved to accept the agenda. Ethan seconded the motion. Motion carried.

Transfer of Leadership: Lee presented Char with a certificate of appreciation of service on the NIHSDA board. The president position was transferred to Tina Routh.

Zone Updates: Each Zone representative shared activities, issues and concerns from the zones. Some items discussed included: the short timeline to submit applications, ACES, qualified staff/cohort for practice based coaching, facilities, homelessness, and inequity in state funding to tribal programs, focusing on language and culture – possible summit.

2018 Conference Report: The final conference report was reviewed including participants, donations, fundraising, training, special events and budget.

Proposed committee meeting schedule: The quarterly committee meeting schedule was reviewed, committee assignments, 2019 board meeting schedule and operations calendar. New outlook appointments will be emailed.

Board contracts, code of conduct and Info form: Board member descriptions were reviewed, board contracts signed and submitted, the code of conduct was reviewed and the contact information forms were completed.

2019 MCS Proposed Contract/Budget: The 2019 MCS contract/budget was reviewed. Robert motioned to approve, seconded by Carlos. Motion carried. The issue of a RFP was discussed, the governance committee will review.

Treasurer Election: Nicole Boyd was elected as Treasurer. Vote was taken by ballot.

NIHSDA 19 Proposed Budget: The proposed budget was reviewed. Changes include adding \$3,000 to line item #719 changing the total operating budget to \$296,625.00. Jenny motioned to approve, Melissa seconded the motion. Motion carried.

By-Law Discussion: Table

2019 Conference Planning/OHS Opioid Conference: Conference planning was conducted through small group work to identify training topics, conference theme, and other conference logistics. The conference flow was discussed. The issue of the OHS Opioid conference was discussed. Jenny made the motion to collaborate with OHS for the Opioid conference, Jackie seconded. Motion carried.

2018 Budget: Jenny motioned to add \$3,000.00 to other, Jo seconded. Motion carried. Monica made a motion to distribute \$3,000 to the MCS for the purpose of paying \$1,500.00 to Teri and \$1,500.00 to Kristi. Robert seconded. Motion carried.

Strategic Planning Preparation: The board reviewed information to prepare for the strategic planning session.

2019 Strategic Planning: The board conducted a strategic planning session on 12/2/18. The work from the session will be organized and a report completed by the strategic planner and submitted to the board.

Adjournment: Lee made the motion to adjourn the meeting, Jenny seconded. Motion carried.