Metaphorically Speaking

As you settle in, read the statement in the box. Finish the statement on a Post-it note:

A magnifying glass is like ONGOING MONITORING because……

• Feel free to work with others.
• After you have finished, place your Post-it note on the chart paper in the back of the room.

Anticipated Outcomes

• Demonstrate the importance of Ongoing Monitoring as a system that is essential to ensuring continuous improvement
• Define the elements of an effective ongoing monitoring system
• Use a strength-based model to examine issues and take corrective action
• Enter data onto an ongoing monitoring matrix
The Ongoing Monitoring Huddle
1. Write YES on the blue post it note.
2. Write NO on the yellow post it note.
3. Form a huddle of six.
4. I will read a statement.
5. Huddle and decide to agree or disagree with the statement.
6. You will have 30 seconds to agree or disagree with the statement.
7. Place the appropriately colored post-it note on the magnifying glass.
8. Raise the magnifying glass so I can see your response.

Regulations and Standards
- Head Start Act Section 641A Standards; Monitoring of Head Start Agencies and Programs – (g) Self-Assessment and (3) Ongoing Monitoring
- Establishing Program Goals, 45 CFR § 1302.102 Subpart J, (b)(1)(i-iv)
- Monitoring Program Performance, 45 CFR § 1302.102, Subpart J, (b)(2)
Results-Based Accountability

<table>
<thead>
<tr>
<th>Effect</th>
<th>Quantity</th>
<th>Quality</th>
</tr>
</thead>
<tbody>
<tr>
<td>How much are we doing?</td>
<td>#</td>
<td>%</td>
</tr>
<tr>
<td>How well are we doing it?</td>
<td>Will children, families, and community be better off?</td>
<td></td>
</tr>
</tbody>
</table>

Adapted from Trying Hard is Not Good Enough – Mark Friedman

Elements of an Effective Ongoing Monitoring System

- Quality data
- Culture that understands the importance of continuous improvement
- Effective ongoing monitoring
- Process for aggregating and analyzing data
- Skilled managers who embrace their monitoring responsibilities
- Why are these elements important for an effective OGM system?
Elements of an Effective Ongoing Monitoring System

**Skilled managers who embrace their monitoring responsibilities**

- Culture that understands the importance of ongoing monitoring
- Process for aggregating and analyzing data
- Process for corrective action
- Continuous improvement

**Quality data**

- Skilled managers who embrace their monitoring responsibilities
- Effective ongoing monitoring
- Process for corrective action

**A culture that understands the importance of continuous improvement**

- Skilled managers who embrace their monitoring responsibilities
- Effective ongoing monitoring
- Process for corrective action
**Elements of an Effective Ongoing Monitoring System**

1. **Efficient process for aggregating and analyzing data**
2. **Quality data**
3. **Skilled managers who embrace their monitoring responsibilities**
4. **Effective Ongoing Monitoring**
5. **Process for corrective action**

**OGM: Asking the Right Questions**

1. Lead with strengths
   - What does the data show is working well? Why does it work well?
2. Identify the challenges
   - What’s not working well? Why is it not working well?
3. Analyze data through dialogue
   - What aspects of “what is working” can be used to find a solution?
   - What factors have been considered in reaching a solution?
   - What else do we need to know before we decide?
4. Make course correction
   - What changes do we propose?
   - Will the changes help us comply with regulations?
   - Do the changes advance our goals?
   - Who is responsible for implementing?
5. Check-in & follow up
   - What data will we need to review and how often?
   - How will we make sure the changes are working?
   - Is it a short-term or long-term solution?
PFCE Framework Cluster Meeting

5/15/2017

Region 2 Training and Technical Assistance Center

Region 2 Training and Technical Assistance Center

HEAD START

Tracking and Ongoing Monitoring

Regional T/TA Network

- Health Services
  - Immunizations
  - Screenings
  - Dental Exams
  - Well-Child Exams

- Proposed Budget vs. Actual Budget
  - Non-federal share Match at 20%
  - Administrative Cap at 15%
  - Indirect Cost Cap at 15%

- Disability Services
  - Progress towards goals
  - Services as stated on IEP

- Progress on Program Goals
- Progress on School Readiness Goals

- Training/Technical Assistance Plan

- Family Outcomes Towards Meeting Goals

- Self-Assessment Report

- Parent Teacher Conferences

- Home Visits

- Follow-up on action items captured during TC, PC & Staff Meetings

- Follow-up on child health or family needs

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HEAD START

Regional T/TA Network

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Region 2 Training and Technical Assistance Center

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Reflection Questions

Contact Information

Thank you!

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